

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER SCHOOL DIVISION, HELD ON NOVEMBER 28, 2023, COMMENCING AT 9:00 A.M.

PRESENT

LYLE ALBRECHT
DOUG ALGAR
KAREN BELICH
DWIGHT DIBBEN
PATRICK MCFEELY

ABSENT

ALSO PRESENT

RHAE-ANN HOLOIEN, Superintendent of Schools
STEPHEN HOYLAND, Assistant Superintendent - Education Services
IMOGENE WALSH - Secretary - Treasurer
NATASHA WILM - Assistant Superintendent - Human Resources
MICHELLE GIRVAN, Executive Assistant - Superintendent

CHAIR MCFEELY IN THE CHAIR

CALL TO ORDER

Chair McFeely called the meeting to order at 9:00 a.m.

APPROVAL OF AGENDA

#120\23 D ALGAR- That the Board of Trustees approves the Agenda as presented.

CARRIED

APPROVAL OF MINUTES

#121\23 K BELICH - That the Board of Trustees approves the Minutes of the Regular Meeting of the Board of Trustees of October 26, 2023.

CARRIED

STRATEGIC PLAN 2021 - 2025

#122\23 D DIBBEN - That the Board of Trustees accepts the Strategic Plan 2021 - 2025 as amended.

CARRIED

INTERNATIONAL TRAVEL STUDY - BASHAW SCHOOL

#123\23 K BELICH - That the Board approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to Italy/Germany/Czechia by the Bashaw High School students during spring break 2025.

CARRIED

Roxy Rybalka, teacher at Sparling School, together with Knox Jeffrey, and Elijah Otway, students, joined the meeting at 9:28 a.m.

STUDENT SUCCESS

Chair McFeely welcomed Ms Rybalka, Mr Jeffrey, and Mr Otway and invited their presentation. The students shared their success in creating a positive school community by working together in supporting the meal programs, and by contributing in their leadership team and by running the S.S. Brewing Company for fundraising.

Ms Rybalka, Mr Knox, and Mr Otway left the meeting at 9:53 a.m.

IN-CAMERA SESSION (9:59A.M.)

#124\23 L ALBRECHT - That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees, Superintendent Holoien, Secretary - Treasurer Walsh, Assistant Superintendent - Education Services Stephen Hoyland, Assistant Superintendent - Human Resources Natasha Wilm, and Executive Assistant - Superintendent Girvan be excluded.

CARRIED

Shelley Rose joined the meeting at 10:00 a.m.

Ms Rose left the meeting at 10:14 a.m.

OUT OF IN-CAMERA SESSION (10:29 A.M.)

The in-camera session concluded and the regular meeting reconvened.

Cheryl Kropinske, Director of Finance, joined the meeting at 10:30 a.m.

Benji Waser and Kali Morris joined the meeting virtually at 10:34 a.m.

Ms Wilm left the meeting at 10:44 a.m.

Ms Wilm joined the meeting at 10:50 a.m.

RESERVE TRANSFERS

#125\23 K BELICH - That the Board of Trustees approves the following reserve transfers as presented:

Instruction Operating	2,312,501.18
Maintenance Operating	(186,004.29)
Transportation Operating	(157,732.57)
Admin Operating	156,035.25
External Operating	36,144.73
Inclusive Ed Operating	(100,000.00)
School Generated Funds	42,174.71
School Budget Operating	57,440.91
	2,160,559.92
<i>To record the allocation of the Operating Surplus/ (Deficit)</i>	
Instruction Operating	145,185.37
Technology Equipment	(145,185.37)
<i>To record reserve for funds approved by minister in 22-23 request</i>	
School Budget Operating - Bashaw	4,351.51

School Budget Operating - Sparling	3,123.17
Instruction Operating	(7,474.68)
<i>To adjust School Budget Reserves to zero</i>	
School Budget Operating	(92,890.28)
Instruction Operating	92,890.28
<i>To adjust school Budget Reserves to 5% as per Policy 22</i>	

CARRIED

AUDITED FINANCIAL STATEMENTS

#126\23 D ALGAR - That the Board of Trustees approves the August 31st, 2023 Audited Financial Statements, as presented.

Trustee Dibben requested a recorded vote.

In favour of the motion

Opposed to the motion

D Albrecht
D Algar
K Belich
P McFeely

D Dibben

CARRIED

FISCAL MONITORING REPORT

Chair McFeely invited Ms Kropinske’s review of the Interim Financial Statements for the period ending October 31, 2023.

Ms. Kropinske left the meeting at 11:30 a.m.

TERMS OF REFERENCE UPDATES

#127\23 D DIBBEN - That the Board of Trustees accepts the Terms of Reference for the Audit Committee as presented.

CARRIED

ANNUAL EDUCATION RESULTS REPORT

#128\23 L ALBRECHT - That the Board of Trustees accepts the Annual Education Results Report as amended.

CARRIED

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 11:53 a.m. and reconvened at 12:27 P.m.

IN-CAMERA SESSION (12:50 A.M.)

#129\23 L ALBRECHT - That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees, Superintendent Holoien, Secretary - Treasurer Walsh, Assistant Superintendent - Education Services Stephen Hoyland, Assistant Superintendent - Human Resources Natasha Wilm, and Executive Assistant - Superintendent Girvan be excluded.

CARRIED

Ms Wilm left the meeting at 1:18 p.m.

Ms Wilm joined the meeting at 1:22 p.m.

Kristi Edwards, Director of Transportation joined the meeting at 1:27 p.m.

Ms Holoien left the meeting at 1:33 p.m.

Ms Holoien joined the meeting at 1:36 p.m.

Ms Edwards left the meeting at 1:38 p.m.

OUT OF IN-CAMERA SESSION (1:39 P.M.)

The in-camera session concluded and the regular meeting reconvened.

TRANSPORTATION APPEAL

#130\23 D DIBBEN - That the Board of Trustees approve the Rose appeal and that the Forestburg attendance boundary be expanded eastward along township 430 to the midpoint of 31-14-W4 and extending southward to 18-14-W4.

CARRIED

ADJOURNMENT

All items of business being completed and there being no dissent, Chair McFeely adjourned the meeting at 2:02 p.m.

PATRICK MCFEELY, CHAIR

IMOGENE WALSH, SECRETARY-TREASURER

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